

Terms of Reference for Consultant(s)

Equity- Focused Formative Evaluation of UNICEF's Engagement in the Decentralization Process in Indonesia

Harry Cummings and Associates (HCA) is currently conducting an evaluation of UNICEF's engagement in the decentralization process in Indonesia. HCA is looking to recruit one or more consultant(s) located in the following areas: Jakarta, Banda Aceh, Surabaya, Makassar, Jayapura and Kupang.

Project Background

Decentralisation is one of the many ways that Indonesia has progressed both socially and economically, yet this achievement has not been fully translated into sustainable human development, especially for children. Deep disparities exist for most child-related indicators across and within the provinces. Overcoming these disparities depends on the capacity, priorities and willingness of the local governments. Children constitute a large percentage of Indonesia's population, therefore it is essential to create a demographic window of opportunity for the country to invest in youth. In fact, making decentralisation work for children is one of the seven major strategies of the current 2011-2015 UNICEF Country Programme of Cooperation. It is believed that the participatory nature of decentralisation can allow for more pro-child policies since practitioners, local leaders, community members, youth and children can be involved in the process of development planning.

The focus of the evaluation will be to inform the development of the new 2016-2020 UNICEF Country Program of Cooperation with the Government of Indonesia, and specifically to identify the best options for UNICEF's engagement in Indonesia's decentralisation process in order to more effectively contribute to equitable achievement of results for children. It will also assess UNICEF Indonesia's capacity and strategies to deliver results for children in line with the key priorities of Indonesia's decentralisation process and UNICEF's global equity focus.

Please note all reports will be written in English although key documents reviewed can be in Bahasa Indonesia. There is an option of conducting the key informant interviews in Bahasa Indonesia as well.

Responsibilities

- ❖ Read key documents supplied by UNICEF and Harry Cummings and Associates to become familiar with UNICEF's involvement in the decentralization process in Indonesia
- ❖ Assist in setting up and conducting in- person interviews with key stakeholders in Jakarta, Banda Aceh, Surabaya, Makassar, Jayapura and Kupang.
- ❖ Act as local points of reference for Dr. Harry Cummings and Dr. Gabriele Ferrazzi.
- ❖ Make arrangements for local ground transportation.
- ❖ Write summary reports on conditions in some or all of the following: Jakarta, Banda Aceh, Surabaya, Makassar, Jayapura and Kupang.

- ❖ Follow up with interviewees to obtain clarification and additional materials with respect to the issues discussed during the interviews.
- ❖ Write reports summarizing the interviews.

Schedule

This assignment is being conducted between October 15 and December 31, 2014.

The schedule shall be determined in discussions with UNICEF and Harry Cummings and Associates. In general, the consultant(s) will be responsible for working 4 days in each of the following areas: Jakarta, Banda Aceh, Surabaya, Makassar, Jayapura and Kupang.

Reporting

The consultant(s) will report directly to Dr. Gabriele Ferrazzi and Dr. Harry Cummings who will supervise the assignment.

Skills and Qualifications

- ❖ The selected candidate(s) will have sufficient experience working in some or all of the following areas: Jakarta, Banda Aceh, Surabaya, Makassar, Jayapura and Kupang.
- ❖ Strong experience and knowledge in any of the following: UNICEF, Child Rights Governance, Decentralization.
- ❖ Strong communications skills.
- ❖ Strong report writing skills.
- ❖ Strong understanding of the English language (Reading and Writing).

Confidentiality Statement

All data and information received from Harry Cummings and Associates for the purpose of this assignment are to be treated confidentially and are only to be used in connection with the execution of these Terms of Reference. All intellectual property rights arising from the execution of these Terms of Reference are assigned to Harry Cummings and Associates. The contents of written materials obtained and used in this assignment may not be disclosed to any third parties without the expressed advance written authorization of Harry Cummings and Associates.

Contact

Qualified candidates should express their interest to any of the following individuals:
Dr. Harry Cummings (harry@hcaconsulting.ca), Dr. Gabriele Ferrazzi (gabeferrazzi@rogers.com)
or to Inem Chahal (inem@hcaconsulting.ca).